

City of Falls City  
City Council Regular Meeting  
Thursday February 11, 2016  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Mayor Terry Ungricht, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**Staff Present:** JoHanna Hewitt, City Clerk; Don Poe, Public Works Lead Worker

Mayor Ungricht called the meeting to order at 7:05 pm.

**1) Roll Call**

Clerk Hewitt took roll call. Councilor L. Sickles absent. Councilor Bishop arrived at 7:30pm.

**2) Pledge of Allegiance**

Mayor Ungricht led the pledge.

**3) Motion to adopt the entire Agenda**

A motion was made by Councilor Melin and seconded by Councilor Meier to adopt the entire agenda, moving item 7b, line three; Sheriff's Report ahead of item 5, Public Comments; and to add Councilor Meier's application for the Economic development Committee to item 6, line b of Committee appointments. Motion carried 4-0-0. Ayes: Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles

**4) Consent Agenda**

A motion was made by Councilor Meier and seconded by Councilor D. Sickles to adopt the Consent Agenda. Motion carried 4-0-0. Ayes: Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles

**Polk County Sheriff Garton's Report**

Mayor Ungricht introduced Mark Garton, Polk County Sheriff and thanked him for his attendance and introduction of Senator Jeff Merkley at a previous meeting held in Falls City. He referred to this as a reality check for Falls City of law enforcement services we may not see but is actually occurring here. Sheriff Garton went on to explain the service reports he compiled for law enforcement calls within Falls City limits. Falls City is on par for total calls countywide, although our arrest percentage is higher than the rest of Polk County at 62 arrests out of 119 countywide. Out of 526 events in Falls City, 119 were crimes. He was encouraged that Falls City has comparatively the same clearance rate as the rest of the county overall.

Sheriff Garton went over a January 2016 report and a 2015 yearly report. He added that service calls may appear to increase and that this is the intent of the levy that passed, to increase law enforcement personnel responding to calls. Sheriff Garton will continue to monitor the situation. He will give suggestions and guidance for things the City can do. He then invited questions, comments and input. Council thanked Sheriff Garton for his compilation and effort put into his reports. Sheriff Garton said he would keep the same format on future reports. He reported that Deputy Todd Fink was recently been promoted to Sargent and will be the primary contact person for Neighborhood Watch. Sgt. Fink will attend the February 23, 2016 Falls City Town Hall meeting.

Mayor Ungricht suggested meeting with Sheriff Garton after both have their budgets in place and discuss pursuing an IGA for enforcement.

Sheriff Garton introduced Tony Unger, the Polk County Corrections Deputy. Sheriff Garton explained he is seeking more community involvement from employees. Deputy Unger will act as liaison with a group of city councils and city governments and the Sheriff's office. Sheriff Garton feels a group effort is needed to provide support across the county and is the intent of the new program he has formed. Deputy Unger will fill in for Sheriff Garton from time to time to answer questions or attend meetings.

Mayor Ungricht welcomed Deputy Unger. Sheriff Garton and Deputy Unger were thanked for their presence and participation.

**5) Public Comments**

Kirby Frink of Falls City and Frink's General Store requested Council to allow him to recommission the fuel storage tanks located at the old gas station on North Main across from the Breadboard.

Mr. Frink said when last checked an upgrade on the overflow or an alarm system were needed to put the tanks back in service. Pumps would need to be upgraded or new ones installed. Mr. Frink estimated this would cost approximately \$25,000. Additionally, this project has been on a temporary closure for 10 years with an additional extension. Mr. Frink states he is almost at the close of opportunity. He must recommission the tanks or put them back into a 10-year hold. DEQ will not sign off on the project until everything is in place and up to standards.

Mr. Frink asked the Council to help in any way they can to reduce the necessary fees required by the City. The fee is \$800.00.

Mayor Ungricht reminded Mr. Frink the City does not have a planning department. COG is used for this purpose and charge \$77.00 per hour. The City passes these fees to the applicant in order for reimbursement of COG planning expenses. He went on to convey any problems will be with the state, and DEQ not with the City. Mayor Ungricht assured Mr. Frink that the City wants to see him succeed. Mayor Ungricht suggested Mr. Frink draw up a site plan, as the prior site plan done by Mayor Ungricht is now outdated. Mayor Ungricht will speak with COG and see how much it would cost for their services.

Mr. Frink asked Council if the City wanted gasoline. To which the reply was yes. Mr. Frink also feels if he does not pursue this project now, fuel will be gone forever from Falls City. He said the newest tanks are the newest in the area, testing was done and they a virtually clean bill of health. Mr. Frink also said that the tanks, if not for fuel, could be used as water storage for fire control.

Council asked Mr. Frink if he could share what business was going in on the fuel station property. Mr. Frink replied it was a drive through espresso shop owned and operated by a local Falls City family. They currently have their shop set up in Independence, but would to move it closer to home. The owners have already contacted City Hall staff. A discussion regarding the number of employees ensued regarding the coffee shop as well as the station. Council felt it was wise and beneficial to have a fuel reserve here in the event of the subduction zone quake, as most reserves are predicted to be destroyed if it occurs.

**6) New Business**

**A. TMDL Pet Waste Stations**

Mayor Ungricht informed Council that Pet Waste Stations were the least expensive item identified on the TMDL to bring the City into further compliance with DEQ. Councilor Drill opted to table the item. She would like to look through the matrix for herself and is concerned the waste bags would be taken rendering the waste stations ineffective. Councilor Drill will reexamine the matrix included in the meeting packet. Exhibit B, pages 22 through 40.

#### **B. Committee Appointments**

A motion was made by Councilor D. Sickles and seconded by Councilor Drill that the City Council of the City of Falls City grant its consent to appoint Councilor Melin, Patti Sample and Rose Bajorins to the Economic Development Committee and to appoint Patti Sample to the Budget Committee. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

#### **C. Council Goals**

A motion was made by Councilor D. Sickles and seconded by Councilor Drill that the City Council of the City of Falls City approve the City Council Goals as amended. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

### **7) Correspondence, Comments and Ex-Officio Reports**

#### **A. Council Reports**

None

#### **B. Mayors Report**

Mayor Ungricht reported an update on Public Works employee Corky Wagner's wife Dani Jo. She is scheduled for a bi-pass and to please keep her in prayer for a speedy recovery.

In addition to the information being gathered for HBH, staff has identified one customer not being billed for sewer service on the utility system. All tanks have been identified as well as service tracking.

An article in the I.O. paper regarding the vacant homes and squatters in the City resulted in a service offering access to property owner's identity greater than Polk County Quick Search provides. In addition, the trailer at 513 Cameron was removed by the occupant.

Mayor Ungricht has reached out for assistance on the budget. The person who helped former City Administrator Amber Mathiesen is happy to help. This person has family in Monmouth and is not opposed to spending several days in the area to assist. The Mayor, with aide from Steve Sickles is feeling more confident having a rough draft of the budget done.

Council was asked to inform Mayor Ungricht by Tuesday February 16, 2016 if they have a conflict with the proposed Budget Calendar dates. The dates will be published publicly in several formats.

### **8) Council Announcements**

Councilor Drill reported the last Emergency Preparedness meeting went well. She has a resource contact list and virtually all items needed to present to the City. She will meet with Mayor Ungricht to go over the plan draft before submitting for Council approval. Councilor Drill would also like to send out a survey to the community members ranking themselves on preparedness level. Mayor Ungricht added that Park and Recreation would like to do a survey as well but that it may take Councilors going door to door for feedback. Councilor Drill announced she will begin a Tip of the Month suggesting preparedness items to purchase. Mayor Ungricht suggested she meet with him

before Council and Budget meetings to discuss the purchase list of emergency items for the City. Councilor Drill agreed.

Councilor Drill noted that John Gilbert had purchased blankets from the state surplus in the past for \$5.00 per piece. They are 6x6 National Guard blankets. She would like to start with 50 pieces plus 3 tubs ranging from \$8.00 to \$15.00 per unit. Councilor Sickles inquired as to where she would suggest taking it out of the budget. Councilor Drill was unsure. Mayor Ungricht said it could possibly be identified in Council monies and added that fireworks will also need to be budgeted if the Fire Association decides to proceed with the July 3<sup>rd</sup> event.

The Fire Department offered their storage shed to store disaster items. Councilor Meier noted that even if the shed collapses in a disaster event, the items could easily be recovered. Councilor Meier will look into possible storage at the Post Office for south side storage.

By consensus, Council agreed to buy blankets.

Councilor Meier asked if the entire amount would be approximately \$300.00. Councilor Drill did not have a definite figure. Councilor Bishop's suggested approaching stores for tub donations. Councilor Bishop will look into it in her spare time.

The Town Hall meeting will be February 23, 2016 and everyone is invited to attend.

Councilor Meier asked if more information was available on the state park possibility. Mayor Ungricht added that this will take time, Senator Gromberg will put pressure on the director in moving forward but it is not a fast process. Mayor Ungricht has met with a person regarding conservation items. He will write a report on his findings and give to the City.

The Falls Alliance is still behind in quarterly payments as of January 2016. Council asked if they have to act immediately regarding the Falls Alliance situation. Mayor Ungricht replied no. He will gather information to present to Parks and Recreation for their review. Another route to take could be to make the area a conservation district.

Councilor Melin expressed his delight in an EDC quorum so the committee may move forward with meeting dates and planning.

Councilor Sickles announced he would not be present at the upcoming Parks and Recreation Committee meeting on February 17, 2016. The Girls Basketball Team will be participating in the District Playoffs at Werner Pacific in Portland. Everyone wishes them luck.

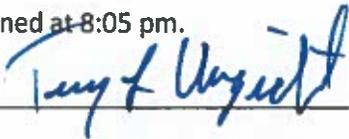
Councilor Bishop suggested moving the Council meeting up to 6pm from 7pm the second Thursdays of each month.

A motion was made by Councilor Sickles and seconded by Councilor Drill to move council meetings to 6 pm. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

Mayor Ungricht attended a Polk County Breakfast at Pressed coffee shop. He said it was very informational and invited Council members to accompany him anytime.

## 9) Adjourn

The meeting adjourned at 8:05 pm.

  
\_\_\_\_\_  
Mayor Terry Ungricht

Attested:   
\_\_\_\_\_  
City Clerk JoHanna Hewitt



FEB 09 REC'D  
DJS

## Application for Committees

### City of Falls City

299 Mill Street, Falls City, Oregon 97344

Instructions: Fill out both sides of form and submit to City Hall.

#### Contact Information

Name:	TONY MEIER
Street Address:	212 N. MAEN
Mailing Address:	P.O. BOX 223
City/State/Zip Code:	FALLS CITY OR. 97344
Home Phone:	503 871 9858
Work Phone:	
E-Mail Address:	MEIERTO@AOL.COM

#### Background

Years of Residence in Falls City:	13
Place of Employment:	
Occupation:	
Educational Background:	GED
Prior Civic Activities:	CITY COUNCIL

#### Committees of Interest

Please check all of the following Committees that interest you:

- City Council
  - Budget Review Committee
  - Planning Commission
  - Parks and Recreation (Cemeteries) Committee
  - Public Works Committee
  - Historic Landmark Commission
  - Economic Development Committee
- \* Please see Reverse for completion of form.

**Special Skills or Qualifications**

Summarize any special training, skills or experience you may have pertinent to the Committees to which you are applying.

**Motivation**

Discuss your motivation for serving on this Committee.

**Special Notice**

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	TONY MEZER
Signature	<i>Tony Mezer</i>
Date	2/9/16

Thank you for completing this application form and for your interest in volunteering with us.

Handed out at meeting.

# Falls City Fire Department

## November/December 2015

### January 2016

#### November Calls, 2015

- ❖ Medic - 2 (Sw) / 8 (FC) = 10 total
- ❖ Fire - 2 (Sw) / 1 (FC) = 3 total
- ❖ Rescue/MVA - 0
- ❖ Public Service - 1 (SW) / 2 (FC) = 3 total
- ❖ Drills - Fire - 4, Medic - 1  
- Total number of SWF calls were (5) / FC - (10) = 15

#### F.C. Volunteer Association Points of Interest :

- 11/21 - FCFD had its Thanksgiving dinner on Saturday. Great food and company!
- Number of Volunteers on the roster as of 11/31/15 - (34)

#### December Calls, 2015

- ❖ Medic - 4 (Sw) / 2 (FC) = 6 total
- ❖ Fire - 2 (Sw) / 0 (FC) = 2 total
- ❖ Rescue/MVA - 4 (SW)
- ❖ Public Service - 2(SW)
- ❖ Drills - Fire - 4, Medic - 1  
- Total number of SWF calls were (12)/ FC - (2) = 14

#### F.C. Volunteer Association Points of Interest :

- 12/2 - Lori and Sharon attended the FBI Active Shooter Presentation in Corvallis.
- 12/5 - Toys for Tots @ Walmart Saturday, 0900 to 1600 - E122 crew brought in over \$7000 worth of gifts and \$865.00 in donations

- 12/9 - FC's Honor Guard member assisted in the dedication ceremony at St. 100 for the new entrance.
- 12/16 - Pub Ed and safety tip at the grades + H.S.; all school children in FC received a gift!
- 12/19 - FCFD had its Christmas dinner Saturday.
- 12/23 - Santa and his FCFD elves delivered presents to families in town Wednesday evening!
- 12/24 - Food boxes were delivered to families in town from 0730 to 1400

➤ Number of Volunteers on the roster as of 10/31/15 - (31)

### January Calls, 2016

- ❖ Medic - 3 (SW) /13 (FC) = 16 total
- ❖ Fire - 2 (SW) /1 (FC) = 3 total
- ❖ Rescue/MVA - 0
- ❖ Public Service - 1 (SW)
- ❖ Drills - Fire - 4, Medic - 1
- Total number of SWF calls were (6)/ FC (14) =20
- Number of Volunteers on the roster as of 10/31/15 - (31)

### F.C. Volunteer Association Points of Interest :

- 1/6 - Lori and Terry attended the AFG Grant Workshop @ DPSSST
- 1/24 - Honor Guard attendance at the funeral for SDAO /OFDDA member Bob Reeves in Welches, OR

**Motion if Sheriff attends meeting.**

**Motion to adopt the entire agenda, moving item 7b, line three, the Sheriff's report to before item 5 public comments and to add Councilor's Meier application for the Economic Development Committee to Item 6, line b Committee appointments.**

**Motion if Sheriff is not is attendance,**

**Motion to adopt entire agenda with addition of Councilor Meier's application to the Economic Development Committee to item 6, line b, Committee appointments.**