



## *Notice of Public Works Meeting*

*City of Falls City, Oregon*

*320 N. Main St.*

*Thursday June 24, 2021, at 6:00 PM*

*Posted on June 23, 2021*

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### **Committee Members**

Mike McConnell

Jeff Propp

Guy Mack

Tony Meier

Gordon Hanson

Tracy Young

Cliff Lauder

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### ***AGENDA***

1. **Call to order**
2. **Pledge of Allegiance**
3. **Motion to adopt the entire agenda**
4. **Consent Agenda: Motion Action Approving Consent Agenda Items**
  - a. **Public Works Committee Meeting Minutes May 27, 2021** ----- (pg. 1-2)
5. **Public Comments:** Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.
6. **New Business**

None
7. **Old Business**
  - a. **Staff Report Wastewater Project**----- (pg. 3)
8. **Correspondence, Comments and Ex-Officio Reports**
9. **Committee Announcements**
10. **Adjourn**

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**City of Falls City**  
**Public Works Committee Meeting**  
Thursday May 27, 2021, 6:00PM  
Meeting Location: 320 N. Main Street

**Committee Members Present**

Tony Meier, Tracy Young, Cliff Lauder, Jeff Propp, Guy Mack. Member Gordon Hanson arrived at 6:17

**City Staff Present**

Public Works Employee, Don Poe; City Recorder, Jamie Ward

**1) Roll Call**

Vice Chair Meier called the meeting to order at 6:00 PM, took roll call.

**2) Pledge of Allegiance**

Vice Chair Meier led the Committee in the Pledge of Allegiance.

**3) Motion to Adopt the entire Agenda**

Member Lauder moved and member Young seconded: that we adopt the entire Agenda. Motion carried 5-0-0 Ayes. Tony Meier, Cliff Lauder, Tracy Young, Jeff Propp, Guy Mack.

**4) Consent Agenda: Motion Action Approving Consent Agenda Items**

Member Lauder moved and member Propp seconded: that we approve Consent Agenda Item, PWC Minutes April 22, 2021. Motion carried 5-0-0 Ayes. Tony Meier, Cliff Lauder, Tracy Young, Jeff Propp, Guy Mack.

**5) Public Comment - None**

**6) New Business**

**A. Staff Report Volunteer Recruit for Spring Clean - Jaime Ward, City Recorder**

City Recorder, Jaime Ward informed Committee that the City needed more volunteers for Spring Clean, June 5, 2021 and requested we recruit friends to assist. Member Propp said he would provide a truck for Senior and Disabled pickup.

**B. Presentation of City Street Map for Community Center**

Chair Recorder Jaime Ward presented Committee with City of Falls City Street Map and said she would have it laminated.

**7) Old Business**

**A. Staff Report Priority List for ARP Funds - Don Poe PW Director Emeritus**

Former PW Director, Don Poe informed Committee that 3rd Street Water Main Repair is needed to remedy continual problems costing the City considerable time and money to repair and that the water main on Mill Street is undersized and should be replaced if City decides to overlay (pave) Mill Street and that the allocated \$220,000.00 should cover costs. Other areas of infrastructure concern were discussed (Parry Road water main, Estelle Rd area, etc.) but that those projects would require much more funding. Member Lauder moved and member Young seconded: **That the PWC recommends to Falls City City Council that the ARP Funds (\$220K) be allocated for 3rd Street Water Main Repair and Mill Street Water Main Repair.** Motioned carried 6-0-0. Ayes: Tony Meier, Stacy Young, Cliff Lauder, Jeff Propp, Gordon Hanson, Guy Mack.

**B. Staff Signage Report Discussion - Jaime Ward, City Recorder, Don Poe, PW**

General discussion on effectiveness of signs to reduce speeding and sign placement with consensus that without enforcement signage is not highly effective but additional signage on Mitchell Street should be used to see if it could deter some of the infractions. Member Young moved and member Lauder seconded: **That the PWC recommend to PW Staff and Falls City City Council that four new signs be installed on Mitchell Street.** Motion carried 6-0-0. Ayes: Tony Meier, Stacy Young, Cliff Lauder, Jeff Propp, Gordon Hanson, Guy Mack. Suggested signs: City Limits sign near Dutch Creek and an additional three 25 miles per hour speed signs added to those already present from City limits to Mitchell/Bridge Street.

**C. Staff Report Legal rights to access private property - Jaime Ward, City Recorder**

City recorder informed Committee that under current law and ODF rules, private citizens do not have the right to enter private property to monitor logging activities. Don Poe, former PW Supervisor informed Committee that currently the City and Weyerhaeuser have a good working relationship and the City has keys and Staff are allowed on their property to access areas to perform necessary maintenance.

**D. Staff Report Generator located at Water Treatment Plant Discussion - Don Poe, PW**

Don Poe informed Committee that a backup generator is a big ticket item (35/40K) and would require modification to existing infrastructure (water treatment plant electric receptacle) to be effective. No final decision made.

**8) Correspondence, Comments and Ex-Officio Report**

Member Mack iterated the need for additional volunteers for Spring Clean in June 2021.

**9) Committee Announcements**

Next meeting to be held June 24 20, 2021 at 6:00 pm, Community Center.

**10) Adjourn**

Member Mack moved and member Young seconded **we adjourn.** Motion carried 6-0-0 Ayes: Tony Meier, Cliff Lauder, Tracy Young, Jeff Propp, Gordon Hanson, Guy Mack. Meeting adjourned at 7:10.

\_\_\_\_\_ Public Works Committee Chair McConnell

Attested: \_\_\_\_\_ Public Works Committee Member

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## AGENDA REPORT

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**TO:** PUBLIC WORKS COMMITTEE  
**FROM:** JAMIE WARD, CITY RECORDER  
**SUBJECT:** UPDATE ON WASTEWATER PROJECT-TAKEN FROM MONTYLY MANAGERS REPORT  
**DATE:** 06/23/2021

### SUMMARY

**Wastewater Project** – I have been continuing to attend the regular meetings with the multi-organizational team putting together the ultimate application for financing through USDA-RD. As specified in previous city manager’s reports, we are still working through the logistics of securing a grant award to cover the costs of the Cultural Resource Survey.

As previously stated, the extension of our deadline and modification of the contract for completion of work under the CDBG Grant with the State of Oregon is allowing us more time to cover the cost of the Biological Assessment required by USDA. In the most recent group meeting, we received news from our DEQ representative who was coordinating with the Army Corps of Engineers. As previously stated, one of the administrative requirements for the biological assessment could have been simplified had it fallen under the programmatic agreement between federal agencies with the Army Corps of Engineers in the lead. Unfortunately, the federal nexus of jurisdiction was not taken over by the Army Corps of Engineers, therefore the additional assessment will have to be produced to move forward. In order to cover all of the additional prerequisite assessments to qualify for USDA funding, the proactively submitted additional CDBG grant, as well as a DEQ interim loan request that will then be rolled into the USDA construction funding, are helping us to still move forward to cover USDA’s preliminary costs.

**BACKGROUND** N/A

**PREVIOUS COMMITTEE ACTION** N/A

**ALTERNATIVES/FINANCIAL IMPLICATIONS** N/A

**STAFF RECOMMENDATION** N/A

**PROPOSED MOTION** N/A

