



# Public Works Committee

Thursday, November 18, 2021 at 6:00 pm

## Notice of Meeting

320 N Main St. Falls City, OR 97344

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### Committee Members

Mike McConnell - Tony Meier - Jeff Propp - Gordon Hanson - Guy Mack - Cliff Lauder - Tracy young

1. Call to Order
2. Pledge of Allegiance
3. Motion to Adopt the Entire Agenda
4. Consent Agenda - Motion Action Approving Consent Agenda Items
  - a. PW Meeting Minutes October 28, 2021

**Attachments:**

- **2021.10.28 PW Minutes- Guy Mack** (2021.10.28\_PW\_Minutes-\_Guy\_Mack.pdf)

5. Public Comments
6. New Business
  - a. Leak Adjustment 560 Bryant St.

**Attachments:**

- **Leak Adjustment for 560 Bryant St.** (Leak\_Adjustment\_for\_560\_Bryant\_St..pdf)

7. Old Business
  - a. Public Works Report- October 2021

**Attachments:**

- **October PW Report** (October\_PW\_Report.pdf)

- b. SR Jamie Ward- Mitchell Speed Signs

**Attachments:**

- **2021.11.17 Speed limit signs** (2021.11.17\_Speed\_limit\_signs.pdf)

8. Correspondence, Comments and Ex-Officio Reports
9. Committee Announcements
10. Adjourn



**City of Falls City**  
**Public Works Committee Meeting**  
Thursday October 28, 2021 6:00PM  
Meeting Location: 320 N. Main Street  
Masks are Mandatory

**Committee Members Present**

Mike McConnell, Tony Meier, Cliff Lauder, Jeff Propp, Gordon Hanson (6:15), Guy Mack.

**1) Call to Order**

Chair McConnell called the meeting to order at 6:00 PM, took roll call. Tracy Young was Absent

**2) Pledge of Allegiance**

Chair McConnell led the Committee in the Pledge of Allegiance.

**3) Motion to Adopt the entire Agenda**

Member Meier moved and member Lauder seconded: **that we adopt the entire Agenda.** Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Cliff Lauder, Jeff Propp, Guy Mack.

**4) Consent Agenda: Motion Action Approving Consent Agenda Items**

Member Meier moved and member Lauder seconded: **that we approve Consent Agenda Item, PWC Minutes September 23, 2021.** Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Cliff Lauder, Jeff Propp, Guy Mack.

**5) Public Comment**

None

**6) New Business**

**A. Code Enforcement Officer - FYI of contract with City of Dallas, OR**

**B. Backflow Testing Updates**

City Council requested PWC review issue of Backflow Devices. After vigorous discussion, Member Mack moved and member Hanson seconded: **That the PWC recommends that the City Council amend the Ordinance to remove all property requirements, institute a cross connection program and only properties required under ORS regulations be required to have Backflow Devices at property owners expense.** Motion carried 6-0-0. Ayes: Mike McConnell, Tony Meier, Cliff Lauder, Jeff Propp, Gordon Hanson, Guy Mack.

**C. Public Works Report - September 2021 - FYI**

**7) Old Business**

**A. Falls City Municipal Code: Chapter 70 - Traffic and Parking Regulations**

PWC discussed changes to regulations. Member Propp moved and Member Lauder seconded: **That PWC recommends that the City Council review the Proposed Parking Revisions - Independence Municipal Code ( provided by Laura Evans in PWC packet August 26, 2021) and adopt those changes they decide are needed and amend Ordinance accordingly.** Motion carried 6-0-0. Ayes: Mike McConnell, Tony Meier, Cliff Lauder, Jeff Propp, Gordon Hanson, Guy Mack.

**8) Correspondence, Comments and Ex-Officio Report**

Member Hanson mentioned that vehicles in the street on Sheldon create a safety hazard and an economic liability to the City if not corrected.

**9) Committee Announcements**

Next meeting to be held Thursday November 18, 2021 at 6:00 pm, Community Center.

**10) Adjourn**

Member Mack moved and member Lauder seconded: **we adjourn**. Motion carried 6-0-0 Ayes. Mike McConnell, Tony Meier, Cliff Lauder, Jeff Propp, Gordon Hanson, Guy Mack. Meeting adjourned at 6:51.

\_\_\_\_\_ Public Works Committee Chair McConnell

Attested: \_\_\_\_\_ Public Works Committee Member



#260

11/08/21 FRINKS MARKET FALLS CITY OR  
PURCHASE AUTHORIZED ON 11/05  
S581310056609828 CARD 0810

\$3.77

Totals

11/08/21 FRINKS GENERAL STO FALLS CITY OR  
PURCHASE AUTHORIZED ON 11/05  
S381309720968441 CARD 0810

\$0.98

11/08/21 FRINKS MARKET FALLS CITY OR  
PURCHASE AUTHORIZED ON 11/05  
S461309718054764 CARD 0810

\$5.07

11/08/21 VAN WELL BUILDING DALLAS OR  
PURCHASE AUTHORIZED ON 11/05  
S301309704493723 CARD 0810

\$11.97

11/08/21 FRINKS GENERAL STO FALLS CITY OR  
PURCHASE AUTHORIZED ON 11/05  
S381309641603091 CARD 0810

\$3.59

11/08/21 FRINKS GENERAL STO FALLS CITY OR  
PURCHASE AUTHORIZED ON 11/05  
S461309599663826 CARD 0810

\$3.58

11/08/21 FRINKS GENERAL STO FALLS CITY OR  
PURCHASE AUTHORIZED ON 11/05  
S581309566408366 CARD 0810

\$4.99

11/08/21 PURCHASE AUTHORIZED ON 11/05  
MUSICIANSFRIENDWEB 818-735-  
8800 CA S301309496254063 CARD  
0810

\$15.49

11/08/21 PURCHASE AUTHORIZED ON 11/05  
FRINKS MARKET FALLS CITY OR  
S301309495731289 CARD 0810

\$2.38

**City of Falls City**  
 299 Mill Street  
 Falls City, OR 97344-0310  
 Phone (503) 787-3631 • Fax (503) 787-3023

RAYMOND MERIDETH  
 560 BRYANT ST  
 FALLS CITY, OR 97344-

<b>Account Number</b>	260
<b>Bill Due Date</b>	10/25/2021
<b>Service Period</b>	09/25/2021 - 09/28/2021
<b>Service Days</b>	34

Billing Date	Service Address	Service	Meter Number	Previous Reading	Current Reading	Usage	Charge
09/29/2021	560 BRYANT ST	SEWER	04748093	3209	0	0	52.65
		WATER		3209	3240	31000	108.26
		CAP					10.00
		BACKFLOW					2.25

**Falls City will have a Code Enforcement Officer starting October 1, 2021. Code complaint forms can be found on the city website.**

*We have a leak we can't find. Is there any help available for this*



<b>TOTAL DUE</b>	173.16
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Please detach bottom portion and return with payment

Make Check payable to:  
 City of Falls City  
 299 Mill Street  
 Falls City, OR 97344

<b>Service Address:</b>	560 BRYANT ST
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<b>Account #</b>	260
<b>Due Date</b>	10/25/2021
<b>Total Due</b>	173.16
<b>Total Due After 25th of Month</b>	183.16

**Closing Totals**

From : / / Through: 12/31/9999

Account No.	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Trans. Amount
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Session 000005977

Session Totals

Adjustment

WATER

-190.57

-190.57

**Totals for Session:**

**-190.57**

*Leak Adjustment  
AW*



**Closing Totals**

From : / / Through: 12/31/9999

Sorted by:

Account Num.	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Trans. Amount
<b>Session</b>	0000005977					
				WATER Adjustment	1	-190.57
						-190.57
				<b>Totals for Session:</b>		-190.57
				<b>Grand Total:</b>		-190.57

**Edit List**

Condensed

From : / / Through: 12/31/9999

Sorted by: Order of Entry

Account Num.	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Trans. Amount
260	272	MERIDETH.	11/17/2021	Adjustment	1	-190.57
<b>Grand Totals</b>						
				Adjustment		
					WATER 1	-190.57
						<u>-190.57</u>
					<b>Grand Total</b>	<b>-190.57</b>

**Edit List**

Condensed

From : / / Through: 12/31/9999

Sorted by: Order of Entry

Account Num.	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Trans. Amount
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Grand Totals

ADJUSTMENTS

1

-190.57

-190.57

Grand Total

-190.57

# Customer Transaction Summary

**Customer Information**

Account No: 260  
 RAYMOND MERIDETH  
 560 BRYANT ST  
 FALLS CITY, OR 97344-

**Location Information**

Location No: 272  
 560 BRYANT ST  
 FALLS CITY, OR 97344-

Date	Type	More Info	Reading	Usage	Prior Balance	Transaction Amount	Balance
11/24/2020	Payment	CHECK			119.96	-106.86	13.10
11/25/2020	Charge	11/24/2020	3122	1 5000	13.10	106.86	119.96
12/23/2020	Payment	CHECK			119.96	-106.86	13.10
12/30/2020	Charge	12/28/2020	3126	1 4000	13.10	106.86	119.96
01/24/2021	Payment	CHECK			119.96	-106.86	13.10
01/28/2021	Charge	01/26/2021	3130	1 4000	13.10	106.86	119.96
02/26/2021	Payment	CHECK			119.96	-119.96	0.00
03/03/2021	Charge	02/25/2021	3134	1 4000	0.00	106.86	106.86
03/26/2021	Payment	CHECK			106.86	-106.86	0.00
03/26/2021	Penalty				0.00	10.00	10.00
03/26/2021	Adjustment				10.00	-10.00	0.00
03/29/2021	Charge	03/24/2021	3138	1 4000	0.00	106.86	106.86
04/25/2021	Payment	CHECK			106.86	-106.86	0.00
04/26/2021	Charge	04/22/2021	3145	1 7000	0.00	111.96	111.96
05/26/2021	Penalty				111.96	10.00	121.96
05/26/2021	Charge	05/25/2021	3155	1 10000	121.96	119.61	241.57
05/31/2021	Payment	CHECK			241.57	-121.96	119.61
06/25/2021	Payment	CHECK			119.61	-110.04	9.57
06/29/2021	Charge	06/24/2021	3166	1 11000	9.57	122.16	131.73
07/25/2021	Payment	CHECK			131.73	-131.73	0.00
07/28/2021	Charge	07/27/2021	3186	1 20000	0.00	145.11	145.11
08/24/2021	Payment	CHECK			145.11	-145.11	0.00
08/31/2021	Charge	08/25/2021	3209	1 23000	0.00	152.76	152.76
09/26/2021	Payment	CHECK			152.76	-152.76	0.00
09/29/2021	Charge	09/28/2021	3240	1 31000	0.00	173.16	173.16
10/26/2021	Penalty				173.16	10.00	183.16
10/26/2021	Charge	10/26/2021	3268	1 28000	183.16	165.51	348.67
10/31/2021	Payment	CHECK			348.67	-183.16	165.51

$$\begin{array}{r}
 1524.57 \\
 \div 12 \\
 \hline
 127.05 \\
 \times 1.5 \\
 \hline
 \text{\$ } 190.57
 \end{array}$$



## Public Works Report October of 2021

### **Administration**

*Normal operations.*

### **Water Division**

*On the 21<sup>st</sup> we had a service break at the main at 440 Ellis.*

### **Sewer Division**

*Normal operations.*

### **Streets Division**

*Normal operations.*

### **Parks & Cemeteries Division**

*Normal operations.*

### **Non-Sewer Wastewater Division (TMDL)**

*Normal operations.*

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## AGENDA REPORT

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**TO:** PUBLIC WORKS COMMITTEE  
**FROM:** JAMIE WARD, CITY RECORDER  
**SUBJECT:** SPEED SIGNAGE ON MITCHELL ST.  
**DATE:** 11/17/2021

**SUMMARY**

Public Works Director, Jon Creekmore wanted to bring up that Mitchell St. is getting ready to be widened and paved. Surveyor's will be out in February and works will begin in April. Staff feels that we should wait to add those speed limit signs for when we know exactly where the roadside will be. Creekmore also stated that there may be a way to add those signs to the project itself. Staff will let Public Works Committee know when the project plans come in.

**BACKGROUND** N/A

**PREVIOUS COMMITTEE ACTION** N/A

**ALTERNATIVES/FINANCIAL IMPLICATIONS** N/A

**STAFF RECOMMENDATION** N/A

**PROPOSED MOTION** N/A