

City of Falls City
City Council Regular Meeting Minutes
March 8, 2018 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

Staff Present: Terry Ungricht, Interim City Manager; JoHanna Birr, City Clerk

Mayor Gordon called the meeting to order at 6:00 pm.

1) Roll Call

Clerk Birr took roll call.

2) Pledge of Allegiance

Mayor Gordon led the pledge.

3) Motion to adopt the entire Agenda

A motion was made by Councilor Meier and seconded by Councilor L. Sickles to adopt the entire agenda. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

4) Consent Agenda

A motion was made by Councilor D. Sickles and seconded by Councilor Flynn to adopt the Consent Agenda with the addition of item J; Resolution 05-2018 Declaring the Spending of Unforeseen Funds (Exhibit A) and Sheriff Garton February Falls City Stat Report (Exhibit B). Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

5) Public Comments

John Volkmann of Falls City spoke in support of new permanent American Disability Act (ADA) compliant bathrooms at the South Michael Harding Park. He noted it was important to locate the facility in a place near the parking lot with public eyes on in to deter vandalism and other negative activities, without obstructing the beautiful view.

Tina Thompson of Falls City was upset with her recent land use experience. The County has held up the process due to some confusion and lack of communication with the City's land use planner regarding a required survey. Ms. Thompson claimed to have lost half of her retirement in this venture. No application was submitted to the City. An easement would have been needed due to a change in building location as building over multiple lots is prohibited. Public Works had discussed the situation. The landowner's attorney cancelled the project and sale. Falls City planner Renata Wakely believes the City did everything properly and possible. It's unknown as to why the attorney cancelled as the City is not privy to the contents of the contract between the Lehnert's and Ms. Thompson.

6) New Business

A. Small City Allotment Grant

The City will be focusing on 5th Street improvements and will seek piggy-backing with the County on paving and saving a portion of Fair Oaks. The pricing changed due to the steep slope. The agreement will be brought before Council for approval.

B. Ordinance 552-2018 New Address of 334 Montgomery- 1st Reading

A motion was made by Councilor Lauder and seconded by Councilor Meier that the City of Falls City read ORDINANCE 552-2018, AN ORDINANCE ASSIGNING AN ADDRESS NUMBER FOR A RESIDENTIAL STRUCTURE; AND

DECLARING AN EMERGENCY. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Charlie Flynn

C. Utility Rates

There is a possibility the pending fire levy would not pass if utility rates were increased. City Manager Ungricht pointed out this report was for budgeting purposes and Council would set the rate increase at a time it actually took place.

A motion was made by Councilor Drill and seconded by Councilor Meier to table this item until after the Fire levy. Motion carried 5-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles Nays: Charlie Flynn

D. Public Works Committee Appointments

Councilor L. Sickles was concerned the number of Councilors on the committee would give an unfair advantage in voting. It was confirmed only two Councilors were currently on committee and with the addition of Councilor Drill would not be a disadvantage.

A motion was made by Councilor Lauder and seconded by Councilor Flynn that the City Council of the City of Falls appoint Mike McConnell, Jennifer Drill, Guy Mack and Mitchell Padilla to the Public Works Committee. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

E. Community Development Block Grant

The Council of Governments will take charge of managing the grant award for the wastewater project. An environmental study will be needed and a preconference will take place with the City Engineer of Westech. This will provide biddable documents to build the project. It will not include the ponds. There will be a two-year window to build.

F. Budget Officer

A motion was made by Councilor Lauder and seconded by Councilor Flynn that the City Council of the City of Falls appoint Terry Ungricht as the 2018-2019 City Budget Officer. Motion failed 2-4-0. Ayes: Jennifer Drill, Charlie Flynn Nays: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles

G. Backflows

A motion was made by Councilor Meier and seconded by Councilor Drill to move the backflow ownership issue back to Public Works. Motion carried 5-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles Nays: Charlie Flynn

H. City Manager Contract

This item was pulled from the agenda. City Recorder Cody DeCamp has left his position with the City and moved in a different direction. Council agreed the Council of Governments (COG) failed at screening during the last hiring cycle. Council discussed various options for replacement of a City Manager. Regardless of the title, the workload would remain the same. Council's biggest fear is paying for another COG failure. Mr. Ungricht asked Council to trust himself and Mayor Gordon to recruit applicants. Council could then interview and hire. Councilor D. Sickles voiced support of Mr. Ungricht's efforts since volunteering as City Manager when elected as Mayor several years ago. In the meantime, Terry Ungricht is returning as Interim City Manager.

A motion was made by Councilor Meier and seconded by L Sickles that the City Council of Falls City allow Mr. Ungricht and Mayor Gordon to advertise and recruit candidates for City Manager not to exceed expenditures of \$2,500.00, if it does, the item will be brought back before Council. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

I. American Disability Act Certified Bathroom Grant- Michael Harding Park

Janelle Anzalone estimated the prefabricated project would cost \$130,000.00 with 20% matching funds, which could be in the form of 500 hours of volunteer labor. The grant is funded by lottery dollars. The facility would be easy to clean and vandal resistant. A slab would need to be poured, water hook up and sewer lines. Public Works, Don Poe said the water and sewers line would be costly as it would need to run from Parry and Montgomery and would cost approximately \$5,000.00. Ms. Anzalone said that cost could be built into the grant. Interim City Manager Ungricht pointed out the City is just another utility customer and pays sewer perpetually even with seasonal water shut off. He listed water, sewer, electricity and maintenance costs the bathrooms and parks cost the city e

Jeff Propp asked what type of toilet would be used and said most use no water and are pumped. Pumping is not feasible as it is \$500.00 per pumping. Mayor Gordon pointed out there are still a great deal of unanswered questions and the grant is due April 1st. Public Works recommended this is not the best time for another project as staff is currently occupied with several. Staff has no time for monitoring that conditions are met. Councilor Lauder could see pros and cons with adding another permanent bathroom.

Councilor L. Sickles would like a \$3.00 donation option of the utility bills for park equipment and improvements. Clerk Birr informed Council this was not possible due to restricted access to editing and limited space on the forms created by the City's utility system vendor.

A motion was made by Councilor L. Sickles and seconded by D. Sickles that the City Council of Falls City allow the Parks and Recreation Committee, in cooperation with City staff, to submit an Oregon Parks and Recreation Department (ORPD) grant application for funding of a permanent ADA bathroom in Michael Harding Park. Motion failed 2-3-1. Ayes: Lori Jean Sickles, Dennis Sickles, Nays: Jennifer Drill, Tony Meier, Charlie Flynn Abstain: Cliff Lauder

J. Resolution 05-2018 Declaring the Spending of Unforeseen Funds

A Fire House Subs grant was applied for and awarded to the Falls City Fire Department for the amount of \$18,002.00 to purchase equipment.

A motion was made by Councilor Lauder and seconded by Councilor Flynn THAT THE CITY OF FALLS CITY ADOPT RESOLUTION 05-2018, A RESOLUTION OF THE CITY COUNCIL OF FALLS CITY, OREGON DECLARING UNFORESEEN REVENUES AND APPROPRIATIONS FOR THE FIREHOUSE SUBS PUBLIC SAGETY FOUNDATION GRANT AWARDEDE TOT EH CITY OF FALLS CITY AND FOR THE FUNDS TO BE TRANSFERRED TO THE CITY FIRE FUND FOR THE PURCHASING OF FIRE EQUIPMENT. Motion carried. 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

7) Correspondence, Comments and Ex-Officio Reports

A. Managers' Report

Mayor's Report

The Advisory Committee assigned to the Dr.'s Clinic has drafted a proposal of interest. It will be reviewed by the City attorney before publishing. Students will be working on landscaping projects and will be paid through a grant program. Councilor Lauder will check the electrical integrity of the buildings. Eventually, bids will be open to contractors to complete repairs. Councilor Lauder suggested hiring a management company to handle the property.

8) Council Announcements

Councilor Sickles announced the Annual Easter Egg Hunt would be held Saturday, March 31st at 11:00 am. Volunteers will meet at 9:00 am to spread candy. March 30th at noon they will be meeting at the Boondock's to compose baskets and goodies for the children.

Councilor D. Sickles said his new home is progressing well.

Library Report

No Library Report provided for Council.

Fire Department Monthly Report

Chief Bob Young announced Silverton Fire District fire truck donation had a near capacity of pumping 150 gallons per minute. It has new tires with is several thousands of dollars in savings and is equipped with 900 feet of 5" (5 inch) hose valued at \$10,000.00 - \$20,000.00 new. Silverton also donated 14 Fire Hawk air-packs and masks. MSA brand products are interchangeable and will work well with existing equipment. The State Fire Marshal's Department may have an older duty truck for loan until the City can afford to purchase one.

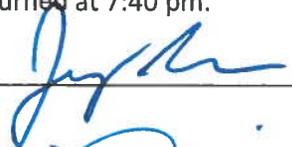
Chief Young does not see Southwest Polk being an issue for Falls City any longer. He said the Fire Department is DPSST certified. The levy is very much needed. The Fire Dept. has lost \$25,000.00 out of their budget due to Southwest Polk's un-renewed contract. He suggests putting money away now and it could operate for many years. The reality is that costs of equipment and operating will double or triple in the next five years and the station may have to close if the levy does not pass. He added that citizens are getting excellent service for the least amount of money.

It was noted that the Mutual Aid Agreement with Southwest Polk is not mutual. Southwest Polk is not covering the Falls City area properly. This causes Falls City Residents to pay for services they are not receiving. Chief Young feels the residents should be compensated. Falls City Fire Department (FCFD) would be the first on the scene and should be compensated for rendering mutual aid to Southwest Polk calls outside of Falls City's jurisdiction. Ordinarily Mutual Aid is only compensated after 12 hours. Palmer Road could not be responded to by FCFD unless called by Southwest Polk to respond.

Mayor Gordon appreciates Chief Young and his staff of volunteers for their effort and hard work. Chief Young added that Terry Ungricht was by far the best City Manager he has ever worked with. He cautioned Council to trust Mr. Ungricht and choose wisely when hiring.

9) Adjourn

The meeting adjourned at 7:40 pm.



Mayor, Jeremy Gordon

Attested: 

City Clerk, JoHanna Birr

AGENDA REPORT

TO: CITY COUNCIL
FROM: TERRY UNGRICHT
SUBJECT: RESOLUTION 05-2018 DECLARING THE SPENDING OF UNFORESEEN FUNDS
DATE: 3/6/2018

SUMMARY

Falls City applied for a grant with Fire House Subs to purchase Fire and Rescue equipment.

BACKGROUND

The City of Falls City was awarded grant funds from Fire House Subs public Safety Foundation in the amount of \$18,002.00 for the purchase of fire rescue equipment. The City has received the check from Fire House Subs in the amount of \$18,002.00 to purchase the equipment.

Under Oregon budget law, ORS 294.338 (2) the City can expend unforeseen grants for a specific purpose by resolution. This resolution will allow the City to honor the agreement with Fire House Subs to purchase the equipment.

PREVIOUS COUNCIL ACTION

N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS

Without adoption of this resolution accepting the funds the City will not be able to purchase needed Fire Safety and Rescue equipment.

STAFF RECOMMENDATION

Pass Resolution 05-2018.

EXHIBIT

A-List of equipment

PROPOSED MOTION

I move that the City Council of the City of Falls City adopt resolution 05-2018, A RESOLUTION OF THE CITY COUNCIL OF FALLS CITY, OREGON DECLARING UNFORESEEN REVENUES AND APPROPRIATIONS FOR THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT AWARDED TO THE CITY OF FALLS CITY AND FOR THE FUNDS TO BE TRANSFERRED TO THE CITY FIRE FUND FOR THE PURCHASING OF FIRE RESCUE EQUIPMENT



 **W.S. Darley & Company**
 Tom Darley
 325 Spring Lake Dr.
 Itasca, IL 60143
 708-273-6916 Direct Dial
 708-902-0010 Cell

Quotation

DATE
1/19/2018

Quote Date
1/19/2018

Reference
11918a

FOB
Shipping Point

PAYMENT TERMS
NET 15 Days

BILL TO:

FireHouse Subs Public Safety Foundation
 12735 Gran Bay Parkway
 Suite 150
 Jacksonville, FL 32258

Attn: Patrick Paparelli
 904-606-5246

SHIP TO:

Falls City Fire Department
 320 N. Main St.
 Attn: Megan Sykes
 Falls City, OR 97344

ITEM	QUANTITY	DESCRIPTION	EACH		AMOUNT
1	1	Turtle Plastics Crib Kit B w/Bags and Toters Black	\$3,219.00		\$3,219.00
				Freight	\$538.00
				Total	\$3,757.00

COMMENTS:

- Special Terms:**
1. Customer P.O. constitute acceptance of these terms
 2. Quote expires 60 days herin

February 2018 Falls City Stats

Falls City Calls for Service					
	DOA		Msg		Susp Activity
Accident			Noise	1	Susp Person
Assault		1	Misc Crime		Susp Vehicle
Animal	2	1	EDP		Theft
911 Hangup	1	2	Ordin Vio		Trauma
Assault		1	Overdose	1	traffic assist
Assist Other Agency	10		proowler		Traffic Stops
ATL (attempt to locate)		1	runaway	2	Trespass
Dog Bite			sex offense		Warrant
Citizen Contact	1		Shots Fired		Welfare Check
Civil Paper Service	6	2	Stolen Veh	3	Unclass
Criminal Mischief	2	1			

22

9

7

14

Falls City Calls for Service	52	Of the FC Calls for Service	16	involved crimes
Total Calls for Service (county wide)	1790	FC Cases Cleared by Arrest	13	81.3% clearance
Falls City % of Total Calls	2.9%	Total Arrests in Falls City	14	12.3% of total arrests

Total Service Calls (Polk County)	1790	Crimes Occ	10	(county wide)
Cases Cleared by arrest	163	Juvenile Arrests	1	(Falls City)
Total Arrests (county wide)	69	Juvenile Arrests		(only true crimes reported here)
	114			