

City of Falls City
City Council Regular Meeting Minutes
September 13, 2018 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

Staff Present: Mac Corthell, City Manager; JoHanna Birr, City Clerk, Rachel Inman Assistant City Clerk

1. Call to Order Mayor Gordon called the meeting to order at 6:01 pm.

2. Roll Call

Clerk Inman took roll call.

3. Pledge of Allegiance

Mayor Gordon led the pledge.

4. Motion to adopt the entire Agenda

A motion was made by Councilor Flynn and seconded by Councilor Meier to adopt the entire agenda. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

5. Announcements

A. Sheriff Office Substation

Mayor Gordon thanked Chief Young, his volunteers and Public Works for their efforts in getting the substation ready for use.

B. Dayton St. Footbridge

Public Works restored the Dayton St. Footbridge railings and other areas. It is now safe for the community to enjoy.

C. SOLVE River Cleanup

Will be on September 29 and will take place in conjunction with a volunteer day by Councilor D. Sickles' Church for National Volunteer Day. There will be burgers and refreshments served at the Community Center for volunteers. Councilor D. Sickles said this is a citywide volunteer event anyone can join.

D. School Sports schedules

Falls City school sports schedules are posted on the information board at City Hall. They are also available on Facebook- "Falls City Schools". There are schedule changes to football and volleyball due to a statewide shortage of referee. Councilor D. Sickles encouraged everyone to attend the September 22 game- Falls City vs. Perrydale as they county rivals.

E. Public Works Committee Meetings are moved to 7:00 p.m. in September, October, and November to accommodate Committee Chair Drill's new work training schedule. Meeting days will remain the same.

F. The next two regular council meetings will be moved to 7:00 pm as well.

6. Community & Government Organizations

Sheriff Garton handed out a flyer for Buckets of Brass & Garbage Cleanup Event. This volunteer event will be held on September 22, 2018 from 9:00 am to 1:00 pm. on Gooseneck Rd. on BLM RD #6-6-31. Volunteers will have a five-gallon bucket to clean up and win prizes by weight. (Exhibit A)

The Public Works department performed the annual sewer audit in just five days. This audit is used to check the maintenance and disposition of the system. Any necessary repairs will be made to ensure the system continues to function properly. Mayor Gordon thanked Don Poe and Public Works for their hard work.

7. Proclamations and Recognition

Lori Albert received a Certificate of Appreciation for painting the substation and acquiring replacement lettering for the Community Center. Ms. Albert said she is just a part of a great team that adds many different aspects. Even though she is a resident of Monmouth, she is proud to be a part of the Fire Department and the community.

Joseph Creekmore received a Certificate of Appreciation for volunteering to clean and paint the Public Work's old office in the shop. It was a lot of work and he did a very good job. Mayor Gordon thanked Mr. Corthell for getting youth involved.

Jay Epperson received recognition for completing his cross-connection certification in the minimum time required by law. The certification and training is highly beneficial Mr. Epperson's professional development and to the City. It will eliminate the need for outsourcing those services.

8. Communications

Councilor Lauder suggested volunteers be chosen to help with City projects based on their skills and on a project-by-project basis. The Public Works Committee would compile a pool of qualified volunteers to help with some projects. Other projects the risk is too great and would need to be performed by staff or Council members who are already covered by Worker's Compensation insurance.

9. Consent Agenda

A motion was made by Councilor Meier and seconded by Councilor Lauder to adopt the consent agenda Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

10. Public Comments

None

11. New Business

A. Resolution 27-2018 Arbor Day

In 2014 the Department of Environmental Quality (DEQ) strongly recommended Falls City become a Tree City USA member. The item was tabled by the Parks and Recreation Committee until 2016. The benefits of TCUSA cover all runoff pollutant items in the TMDL matrix for prevention of bacteria, temperature, and erosion. Parks and Recreations Committee suggested Arbor Day combine with other volunteer events. This year it was suggested that SOLVe/Arbor Day move to the date of September 29, 2018. This is a National Day of Service that all churches participate in and can be any Saturday of the month of September. Councilor D. Sickles

encouraged everyone to participate and volunteer. The Park and Recreation Committee recommended to Council holding SOLVE and Arbor Day with the National Day of Service. This means a new resolution will be made each year for the combined events as the date will change.

A motion was made by Councilor Drill and seconded by Councilor Meier to adopt Resolution 27-2018, A RESOLUTION DECLARING SUPPORT OF ARBOR DAY AND SETTING AN ANNUAL DATE TO CELEBRATE ARBOR DAY IN 2018. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

12. Tabled Business

Polk Community Development Revolving Loan Fund will be revisited at the regular Council meeting in October. Any questions should be brought to Mayor Gordon or Mr. Corthell in advance of the October Council meeting.

13. Land Use and Planning

Ordinance 554-2018 CPMA/ZC 18-01 Second Reading

This ordinance would confirm the rezoning of 401 Lombard from PIA to C/R.

A motion was made by Councilor D. Sickles and seconded by Councilor Flynn that the City Council of Falls City read Ordinance 544-2018 for the **second time** by title only. ORDINANCE 554-2018 AB ORDINANCE AMENDING THE CITY OF FALLS CITY ZONING MAP, RELATED TO APPLICATION FILE NO. ZC 18-01 Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

A motion was made by Councilor D. Sickles and seconded by Councilor Flynn that the City Council of Falls City adopt ordinance 544-2018, AN ORDINANCE 554-2018 AB ORDINANCE AMENDING THE CITY OF FALLS CITY ZONING MAP, RELATED TO APPLICATION FILE NO. ZC 18-01 Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

14. City Manager Report

The agenda format of was changed in order for citizens to hear the positive things happening in the City. Monthly reports will be given to Council between meetings instead of weekly. Mr. Corthell announced the city's annual procedural audit went very well and is complete.

Code Services Officer Steve Birr and City Manager Corthell are scheduled to meet with Judge Stan Butterfield of Independence. Staff's goal is to exhaust all possibilities of self-compliance before going to Judge Butterfield to limit the court's time and services.

There were a few DEQ monitoring compliance issues found during the June inspection of the Wastewater Treatment Plant operations. Monitoring and testing reports were researched and sent to DEQ changing several issues to "Failure to Record". Staff is working with inspectors to correct these mistakes to avoid monetary penalties. New Operations procedures for testing, tank monitoring and pumping will be put in place to avoid these issues in the future.

Mr. Corthell thanked volunteer Jill Anzalone and City Clerk JoHanna Birr for arranging the Arbor Day Celebration and SOLVE events.

The Fire Association is putting on an academy to recruit new firefighters to the Falls City Fire Department. City Manager thanked the volunteer instructors for their dedication to the City and the training they provide to protect its citizens. A new rate was negotiated for the Fire Association, which will be based on the volume of calls. This will help bridge the gap left from the discontinued contract with SWPRFD. The Fire Association is our primary resource for community outreach. This money would be spent on outreach. We are continuing CBGD wastewater work with the grant process, we need to identify appraiser to make purchase and purchase plans prior to vote in October.

Backflows continue to be tested and mapped. This information will assist the City in making an educated decision for how to handle the devices in the future. Jay Epperson of Public Works who is now certified may provide the City with better options.

CDBG Wastewater Project is moving forward with a hired appraiser to value the land identified for lagoon placement. No land will be purchased during this phase. This is only the Engineering, design, rate study and environmental phase. Prior to Council voting to purchase the land, A Purchase Option Agreement will need to be entered into. The purchase agreement would overlap the construction phase of the project. Public information campaign will begin in late October using Town Hall forums to explain all aspects of the project. The contract administrator, Engineers and CDBG people will be available so citizens can have all of their questions answered.

15. Mayor and Council Reports

Councilor Flynn requested the City consider purchasing a surveillance camera directed east on North Main Street toward the school to monitor speeding vehicles, especially during the Friday Produce Giveaway. Sheriff Garton responded that cameras are not effective unless there is built in radar. These systems are very costly along with service fees & monitoring.

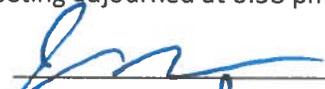
City Manager Corthell suggested using cones during produce distribution to slow drivers down. Mr. Corthell will research the cost of a camera system and possible speed bumps.

Councilor Drill requested the next two meeting be at 7:00 p.m. due to her new work schedule. Councilor Drill announced that she has been appointed to the West Valley Housing Authority Board to represent Falls City.

Mayor Gordons informed Council the Dr.'s Clinic ADHOC committee's grant application was denied. A Solicitation of Interest (SOI) was created and placed on Craig's List along with hard copies available at City Hall. They will be taking applications until November 17, 2018 to lease the buildings. The applications will be reviewed and rated by Council to determine the final candidate(s).

16. Adjourn

The meeting adjourned at 6:58 pm.



Mayor, Jeremy Gordon

Attested:



Assistant City Clerk, Rachel Inman

EXHIBIT A

Buckets of Brass & Garbage Cleanup Event

Where:

Gooseneck Rd BLM

BLM Rd 6-6-31 (Hwy 22W to Gooseneck Rd then 3 miles up on the left)

When:

Sept. 22nd 9am - 1pm

For a map and other information go to www.co.polk.or.us/sheriff

PRIZES!!

Free 5 Gallon Buckets (to the first 50 volunteers)
Please NO open toed Shoes. Gloves provided

Free Lunch
for volunteers provided by
SAFEWAY



Prizes awarded during the event include:

Cabelas Polar Cap 60 qt cooler (\$300 value)

Cabelas 6 person West Wind Tent (\$300 value)

Multiple \$75/\$50/\$25 gift cards and other

great items donated by our sponsors:



Greater Yamhill Watershed Council

