

City of Falls City
City Council Regular Meeting
Thursday August 13 2015
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Mayor Terry Ungricht, Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

Staff Present: Domenica Protheroe, City Clerk; JoHanna Hewitt, City Clerk; Don Poe, Public Works Lead Worker

Mayor Ungricht called the meeting to order at 7:02 PM.

1) Roll Call

Clerk Protheroe took roll call. Lori Jean Sickles arrived 7:03 PM. Julee Bishop left the room between 7:33 and 7:34 PM.

2) Pledge of Allegiance

Mayor Ungricht led the pledge.

3) Motion to adopt the entire Agenda

A motion was made by Councilor Meier and seconded by Councilor D. Sickles to adopt the entire Agenda with the addition of Item G; Application for Recreational Vehicle Permit. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

4) Consent Agenda: Motion Action Approving Consent Agenda Items

A motion was made by Councilor Meier and seconded by Councilor D. Sickles to approve the Consent Agenda. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

5) Public Comments:

Mike McConnell of Falls City reported that the Historical Commission was able to uncover some history of the small jail building at 299 Mill Street. The jail's old nickname was the "Pink Pokey" because the interior was pink. Mr. McConnell asked City Council for their approval to paint the exterior of the historic jail building pink as well as the interior in order to attract tourism. Mayor Ungricht distributed an estimate report to paint the exterior of the jail (Exhibit A). Mr. McConnell cited several opportunities for the jail/"Pink Pokey", to be used for special events, fundraisers, and a museum with limited hours. He mentioned a restaurant might want to rent the facility and host a special dinner in the Pink Pokey, or a non-profit could raise money by jailing someone and citizens would contribute funds for their release and photos in front of the pink pokey.

A motion was made by Councilor D. Sickles and seconded by Councilor L. Sickles to accept the estimate for painting and removed the color from the estimate.

Council further discussed the Mr. McConnell request to paint the exterior of the jail pink to go with the "Pink Pokey" nickname and historical color of the jail's interior. They discussed the opportunities for tourism. It was noted that City Hall would be painted white with light blue trim and that the steel public works building would separate the City Hall from the small jail. Council determined that the jail building would be white and the trim would be painted the same pink as the interior of the building. The interior would be painted at a future date. The main exterior would be painted white at the same time City Hall was painted.

Councilor D. Sickles amended the motion and Councilor L. Sickles seconded the amended motion to accept the estimate for painting and change the color to white paint, and paint the trim the same pink as the interior when the interior is painted. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop.

Patty Sample of Falls City announced a Rite Aid Pharmacy Flu Shot Clinic would be held at the Community Center on September 11, 2015 between 3:00 and 5:00 PM. Sample distributed a flier for the clinic to Councilors (Exhibit B). She requested that a sandwich board in front of the community center advertise the clinic. Ms. Sample and Mayor Ungricht thanked Rebecca of Rite Aid Pharmacy for their support of Falls City. Mayor Ungricht would include information in the newsletter.

Johnathan Ungricht of Falls City announced the 2015 SOLVE Little Luckiamute River Cleanup event. The event would be held on Saturday August 29, 2015 between 10:00 AM and 3:00 PM. Volunteers would meet at the Community Center. A volunteer BBQ would take place after the event.

Westley Richardson of Falls City asked City Council for their approval of amplified music until 2:00 AM at his birthday party on Saturday August 15, 2015. Mayor Ungricht informed Council that there was a clause in the Municipal Code that allowed Council to waive the unnecessary noise restriction under Municipal Code 8.04.040 Prohibited acts, Section 4 Exceptions: Sounds produced by sound amplifying equipment at activities permitted by the city. Mr. Richardson would inform the Fire Marshall and Sheriff of the event.

Council stated that Mr. Richardson appeared to be a responsible person and his annual birthday gathering had not caused a problem in the past. Council appointed Westley Richardson and Councilor L. Sickles as the contact person should there be issues caused by the amplified music.

A motion was made by Councilor L. Sickles and seconded by Councilor Meier to waive the noise ordinance for the event. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

Amy Houghtaling of Falls City thanked the Mayor and City Staff for their support of the Arts Council Circus. Council thanked Amy Houghtaling for the circus.

6) New Business:

a) Proclamations of appreciation for 3rd of July Event

Mayor Ungricht reported he would present the proclamation at the next Falls City Volunteer Fire Association meeting and the School Board Meeting. He might ask Fire Chief Young to deliver the proclamations to the Falls City School District and the Mid-Columbia Bus Company.

b) TMDL (Total Maximum Daily Load) Report

The City is required to file TMDL reports annually. Mayor Ungricht informed Council that the City would undergo the five-year TMDL review in 2016. Mayor Ungricht asked Council to consider items listed in the TDML Matrix and make recommendations for low cost ideas to slow storm water drainage. The TDML matrix would be presented to City Committees, as well.

c) Infrastructure Financing Class

Mayor Ungricht had attended the class given by the Rural Community Assistance Corporation. Mayor Ungricht met individuals from each of the funding agencies and was able to gathered ideas. The Mayor was able to watch a mock One Stop meeting. He learned that funding agencies were

hesitant to fund Falls City infrastructure projects because of the turnover rate of City Managers; over the last decade, City Managers/Administrators have resigned after serving for about two years. Infrastructure projects typically take four plus years, and suffer without consistent management.

The funding agencies are very serious when handing out funds and they were disappointed with the results of the recent Wastewater Facility Plan. Mayor Ungricht would like to rebuild trust with funding agencies. Mayor Ungricht met the engineer who aided JD McGee in the completion of the Wastewater Facility Plan and the engineer stated there were ways to amend the plan to make it more acceptable. Infrastructure funding is not available without a Master/Facility Plan and would be difficult due to deficiencies in our Wastewater Facility Plan. Mayor Ungricht planned to meet with the engineer to discuss amendments; engineering fees would be charged.

Mayor Ungricht planned to write position papers on Infrastructure projects such as the Dayton Street walking bridge for distributing to funding agencies and ask for funding ideas.

Funding Agencies provide about 10% grant on infrastructure projects that run \$5,000,000 to \$7,000,000. The Falls City Wastewater Facility Plan calls for treatment ponds and only serves existing sewer customers. The prior administration attended a One Stop Meeting for the Wastewater Facility Plan and was informed sewer rates would need to increase to \$78.00 to fund the plan as written. Mayor Ungricht believed this was the reason the last administration did not move the plan forward. In order to increase the amount of grant money for improvements to the Wastewater System, the City would be required to conduct an income study of existing sewer customers before it could apply for Community Development Block Grants (CDBG low-income grants).

Mayor Ungricht informed Council that he received unofficial news that the City would be awarded \$20,000 grant towards the Water Master Plan. The Request for Proposal for the Water Master Plan would be prepared after the grant was received.

Mayor Ungricht had explored Councilor L. Sickles and Councilor D. Sickles idea of requiring new developments to connect to the nearest line that had capacity at their expense, instead of the nearest line, with the City Attorney. The City Attorney would research but his initial thoughts were that this could be a nightmare because service lines would lead to run under other service lines.

d) BLM Falls City/BLM Cooperative Agreement

Mayor Ungricht informed Council that Bureau of Land Management (BLM) awarded the City a \$45,000 grant; this amount may go up to \$50,000, The City was in the process of applying for an additional \$45,000 as requested by the BLM office. The grant funds would be dedicated to the Dutch Creek Crossing project and would pay for the cities portion of the project. Mayor Ungricht put in for an arch system because the County put in for an arch system under the FLIP grant. Weyerhaeuser had engineering plans for a bridge and believed this would be a cheaper option. Regardless of the design, the work would be required to meet public works standards. BLM agreed that the grant application could be modified for a bridge at a future date.

Councilor Bishop told the Mayor "good job".

e) Code Enforcement

Mayor Ungricht reported that he had spoken to the Polk County Contract Code Enforcement Officer. The County Enforcement Officer suggested creating a three-person commission to review complaints. The commission could consist of councilors and/or citizens. Staff would write letters

based on the findings of the panel, and citizens would go before panel to discuss violation. The legality of this option had not been verified. This option would promote voluntary compliance. Council discussed this option. Councilor L. Sickles stated she would be interested if volunteers could be found. By consensus, Council gave Mayor Ungricht approval to explore.

Mayor Ungricht reported that he had spoken to Ron Foggin, City Manager of Dallas, Oregon about sharing a code enforcement officer but it would be difficult for Falls City to afford sharing this resource.

Councilor Drill requested a Work Session to review code enforcement options. A Work Session would be held after detailed information was collected and there was information to review.

Council reviewed complaints contained in the meeting packet.

Council agreed, by consensus, that they would jointly sign code enforcement letters.

Mayor Ungricht introduced City Clerk, JoHanna Hewitt who was recently hired.

Clerk Protheroe reported that the owners of 513 Cameron Street had not yet taken action required by the Nuisance Vegetation Code Enforcement letter sent.

Council considered how to address recreation vehicles used as guest quarters; Mayor Ungricht reported that the City Council made a prior decision to act on a complaint driven system. Council thought complaints on recreational vehicles would increase once citizens knew that enforcement efforts were underway.

Mayor Ungricht shared an example of difficulties encountered on a recent code enforcement issue. An abandoned car partially blocked Hopkins Street. Upon review both local and State codes, the City could not tow the car immediately because State Law required a registered letter notification to the owner and the City did not have access to this information; Polk County Sheriff was not authorized to provide this information. A 24 Hour Notice was posted on the vehicle in accordance to the Falls City Municipal Code #06-512. The car was moved within an hour and half.

f) Leak Adjustment Request, Irving

Mr. Irvin requested that the City reimburse him for the full amount of his water leak. Don Poe informed Council that the leak stemmed from the 2000 substandard backflow device installation. Don Poe removed the substandard plumbing.

A motion was made by Councilor D. Sickles and seconded by Councilor L. Sickles that the City Council of the City of Falls City allow staff to issue a refund in the form of a credit to the Irving account at 98 N. Main in the amount of \$28.05. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

7) Correspondence, Comments and Ex-Officio Reports

A) Council Reports

Councilor Drill reported that the July Town Hall meeting was a success and the community enjoyed the opportunity to be part of the solution. Comments from the Town Hall Meeting included; citizens want a city attorney from the area, improved senior services, and several citizens were working on solutions for the 3rd of July event. The next Town Hall Meeting would be held on Tuesday, August 25 at 7:00 PM.

Mayor Ungricht announced that Department of Human Services (DHS) would come to Falls City every other Wednesday beginning in September to offer assistance to seniors and low-income individuals and families. Scheduled appointments and walk-ins are welcome. This is the first time DHS had attempted to run a satellite office.

Councilor Drill reported that representatives from community including the school, City, and area churches would meet at the Community Center on August 24 at 7:00 AM to discuss the emergency plan and roles. Councilor Drill asked Council if she could send citizens a laminated bookmark size notice of what to do in case of an emergency. Tipp's Printing in Dallas gave a price of \$2.50 a sheet holding three notices. Council declined because the cost was estimated to be too great to mail to 434 households. Councilor Drill would ask the school about their lamination equipment. The City would mail providing the weight was not too heavy.

Councilor Drill reported that she had given up on the Code Enforcement group. They were too busy to assist Falls City.

Councilor Drill referred bids for sandwich board signs (Exhibit C). Mayor Ungricht informed Council that The Department of Human Services (DHS) donated a sandwich board to the City. The donated sandwich board would be used for Town Hall meetings, and other City functions.

Councilor Drill appreciated Mayor Ungricht's July Newsletter.

Councilor Meier and Mayor Ungricht reported that the surplus fire truck would not be advertised until after the motor was assessed. The battery would not take a charge and they planned to attempt to push start the truck. Several salvage yards reported they had no interest in the truck. Councilor Meier would check with Cherry City.

Councilor D. Sickles reported that there were hurdles that the City would need to go through for a power plant. Berry Creek and Little Luckiamute water rights are provisional. Research would continue and it was unknown if rules would be changed because of the drought. Water rights would not allow power to be generated from July to October, because the power generation would heat the water.

Oregon Water Resources Department had notified both the City and the Falls City School District that they could not draw from the Little Luckiamute River because stream flows in the Luckiamute River Basin were not adequate to meet all water rights.

Councilor D. Sickles reported that the Falls City School district would use City water the football field in order to keep the field safe for children and because sports were important. The ground would be too hard if the field were not watered, thus unsafe to use for sports. Councilor D. Sickles asked Council to consider waiving the city fees for water used to water the field. Council would consider this after the bill was generated.

Mayor Ungricht informed Council that the Water Master pulled all Junior and Mid Water Rights on the Luckiamute. Blaze Creek rights had also been pulled. Vineyards had approached the City to buy water to save their vines. Area wells were drying up. The City was asked to issue a voluntary water restriction to help older water rights downriver. The High School reader board and Falls City Newsletter would inform the public of volunteer restrictions. Mayor Ungricht felt that we should help our neighbors and not water the football field.

The City currently had enough water, but if the pressure dropped below 20 lbs. on Teal Creek, the town would be required to boil water. Mayor Ungricht had begun to explore options for water in case the drought persisted stating that Oregon is in uncharted territory. He asked the National Guard if they had potable water tankers that could pull water from lower down on Teal Creek and then haul to the Treatment Plant. Fire Chief Young had suggested pumping from the spring water right.

Mayor Ungricht had requested Superintendent Jack Thompson, and John Gilbert not to water the field. Superintendent Jack Thompson told the Mayor that they would water the field a few times because they had limed the field. Councilor Sickles reported that the school intended to keep watering. Councilor Drill hoped the City could give enough water to keep the field safe.

Don Poe had monitored the watering of the football field and the School District had used 20,000+ gallons each day they watered the field; this equaled to 40+- gallons per minute. Don Poe thought the school would not be able to keep the field green to the first home game. Mayor Ungricht felt that the school's use of water was unfair to downstream users. Mayor Ungricht planned to attend a County meeting with the Water Master. The City has 600,000 gallons storage capacity and current usage was 280,000 gallons a day. Winter daily consumption averaged 110,000 gallons a day. Don Poe suggested that the High School use 2,000 gallons in the morning to water the field. Councilor D. Sickles would talk to the school about a process. Councilor Meier agreed that sports were important but did not want to give the message that they were the most important.

B) Mayors Report

Public Works removed the leaky Parry Street pump station.

Public Works would make minimal repair the Dayton Street Bridge for \$3,000. The 1963 bridge had reached its life expectancy. The bridge supports both the water and sewer line and needed to be re-engineered and replaced. Weyerhaeuser would provide an estimate to replace the bridge and the Mayor would explore grant.

Mayor Ungricht instructed staff to provide monthly water leakage reports. Leakage loss was at 18%.

Council agreed by consensus that Mayor Ungricht would be reimbursed for mileage.

The Valsetz storage tank required maintenance and an inspection and would cost \$3,050.

Mayor Ungricht had worked to identify Infrastructure. The main lesson from the Infrastructure Meeting was that the City had been hurt by staff turnover over the last decade. Large Infrastructure projects are a minimum of four years and benefit by consistent management. Due to the age of the Treatment Plant, the vaults would soon require maintenance and the City did not have the money. The Water Master Plan is the first step, after which the City will be required to undertake required projects instead of projects they want to do. The projects identified in the Water Master Plan may lead to increased rates, but Mayor Ungricht would continue to look for grants.

The light poles and the power had been installed in the Lower Park.

A new computer had been ordered for the new City Clerk.

Mayor Ungricht attended the Fire Department Meeting. Fifty percent of the calls are for areas outside of Falls City, which means that Falls City citizens are helping to pay for them.

The July 2015 Library Director's Report had been distributed to Council at the beginning of the meeting (Exhibit D)

Council considered Item G- Application for Recreational Vehicle Permit under Mayors Reports.

g) Application for Recreational Vehicle Permit

An Agenda Report titled Application for Recreational Vehicle Permit had been distributed to Council at the beginning of the meeting (Exhibit E). The Staff Report served as notice to Council that a Recreational Vehicle Permit would be issued for the second 30-day period for 199 Pine Street. Should the City receive an application for a third permit for the date range of 9/14 to 10/13/2015, staff would issue the permit accompanied by a letter stating that the temporary RV guest quarters must be moved off the property by 10/14/2015.

8) Council Announcements
Bad to the Bone event - Saturday, August 15, 2015.

9) Adjourn
The meeting was adjourned at 8:44 pm.



Mayor Terry Ungricht

Attested:



City Clerk Domenica Protheroe

Estimate Report

Nº 1420

Name City of Falls City Phone 503-787-3631 Date 8-12-15
 Address _____ City Falls City State OR Zip 97344
 Year _____ Make _____ Model _____ I.D. No. _____
 Color Pink Prod. Date _____ Trim _____ Mileage _____ License No. _____
 Ins. Co. _____ File No. _____ Claim No. _____
 Appraiser _____ Lic. No. _____ Phone _____ Written By _____

Line No	Re pair	Re place	DESCRIPTION OF DAMAGE	PARTS	LABOR	PAINT	ALL OTHER
			<u>Falls City Sail</u>				
			<u>5gal #8094</u>		<u>\$160.00</u>		
			<u>Labor & mat.</u>		<u>\$80.00</u>		
					<u>\$240.00</u>		
			<u>Paint only if timed w/ city hall painting</u>				
TOTALS							

Exhibit A

Authorized by **Mike McConnell** (503)787-3661
 Owner



Luckiamute Auto Body

150 First St.
 P.O. Box 354
 Falls City, OR. 97344
 mmcon@vcem.com

PARTS Prices subject to invoice	\$
LABOR ___ hrs. @ \$	\$
Shop Supplies	\$
PAINT ___ hrs. @ \$	\$
Paint Supplies	\$
Towing / Storage	\$
Sublet / Miscellaneous	\$
SUB TOTAL	\$
Tax	\$
ESTIMATE REPORT TOTAL	\$
CHANGES (See Back *)	\$
NEW TOTAL	\$

Exhibit B

SHIELD YOURSELF FROM THE FLU.



PLUS, GET A **FREE** IMMUNIZATION EVALUATION.



FLU SHOT CLINIC

Date: September 11, 2015 Time: 3:00-5:00 pm

Location: Falls City Community Center

If you have any questions, please contact: Rebecca
(503) 623-8334

* age restrictions apply

Subject: sign 1

Exhibit C

Shop All Sandwich & Sidewalk Signs

Swinger © Write-On Wash-Off Sidewalk Sign

Quantity-Price Breakdown

Quantity	1 and up
Price/Item	\$159.99

Quantity

1

Price

\$159.99

Each

Add to Cart

Product Details

- Double sided wet erase board is perfect for daily specials
- Sign swings in the wind giving your product a unique look
- Lightweight construction makes it a snap to move
- Specially formulated markers will not run in the rain
- Includes:
 - 36"h x 24"w 10mm white Write-On/Wash-Off sign face
 - Set of 4 markers (red, blue, green, black)
 - (2) Black cross tubes & uprights
 - (4) No slide feet
 - Set of assembly hardware

Sign Included

Subject: sign 2

[Shop All Sandwich & Sidewalk Signs](#)

Springer Message Board Sidewalk Sign

Quantity-Price Breakdown

Quantity	1 and up
Price/Item	\$139.99

Quantity

1

Price

\$139.99

Each

Add to Cart

Product Details

- Changeable message board sign features a 36"h x 24"w white sign face with seven lines of letter track
- Track can be placed on both sides of the message board
- Lightweight construction makes it a snap to move
- Base is constructed of heavy duty plastic, and can be filled with sand
- Coiled springs allow the sign to withstand 30+ mph winds
- Includes:
 - 36"h x 24"w white sign face with letter track on both sides
 - Set of (314) 4" letters, numbers, and symbols
 - (4) No slide feet
 - 24"h x 18"w black sign base

Subject: sign 3

NEOPlex 25" x 45" Plasticade/Signicade Sidewalk Sandwich Board A-frame Sign w/Letter Tracks and Full Letter Kit

by [NEOPlex](#)

[12 customer reviews](#)

| [5 answered questions](#)

Price: \$139.99 + \$22.00 shipping

In stock.

Ships from and sold by [C&C Sales - NEOPlex](#).

Estimated Delivery Date: Aug. 24 - 27 when you choose Standard at checkout.

- 25" x 45" weather proof frame
- Includes two removable 24" x 36" letter track insert panels
- Includes full set of 165 numbers/letters
- Molded-in handle for easy moving
- Hinges lock into place

Subject: Sign 4

Magic Master Swinger Standard Message Board

by [Swinger](#)

[27 customer reviews](#)

| [4 answered questions](#)

List Price: \$179.50

Price: **\$169.50 & FREE Shipping.** [Details](#)

You Save: \$10.00 (6%)

In Stock.

Sold by [GoSigns](#) and [Fulfilled by Amazon](#). Gift-wrap available.

Want it Saturday, Aug. 15? Order within **22 hrs 10 mins** and choose **Saturday Delivery** at checkout. [Details](#)

- Swinger Sidewalk Message Board Sign features a white double sided 24" by 36" sign panel with tracks.
- Sign comes with tracks for 7 lines and 314 letters, numbers and symbols measuring 4" in height.
- Gentle swinging motion commands attention, but withstands up to 30mph winds.
- Sturdy crossbars provide place to lay sandbags, for added stability.
- No-slide feet ensure sign won't move on tiled or similar flooring.

Library Director's Report
July 2015

Exhibit D

Attendance totals for the Wagner Community Library July 2015 344; the breakdown is as follows: Adults 172 and Youth 172. These are regular hours in addition to the four added hours on Thursdays for summer reading. Volunteer hours logged = 40. Items catalogued, 44.

The Summer Reading Enrichment Program culminated in a celebration of reading accomplishments on July 23. Every student using a library card during the program's duration entered a drawing for community supplied incentives. Students earned points in the form of tickets. Those tickets were placed in drawings for tickets to the State Fair, The Aquatic Center, Aviation Museum and Water Slides, the Newport Aquarium and the Independence Cinema (to name a sampling). Summer Reading relies heavily on volunteers. Additionally, inventory work at the elementary school AND conversion to the Dewey System has leaned on the ESD Library Consultant as well as two dedicated volunteers. That task is approximately 60% complete.

The Polk Master Gardeners contribute to the library's collection annually. New gardening books include such a wide variety. A Tilth publication, organic market production, gardening by month, and American Grown: The Story of the White House Kitchen Garden, author, Michelle Obama. For the **Old Schoolers**, Carla Emery's Encyclopedia of Country Living. For gardening resources, consult the Wagner Community Library.

The library supporters can be a vocal group. This may serve the community well as we move toward putting a library district bond on the May, 2016 Ballot. I would like to take this opportunity to thank John, Tracy and the maintenance crew for restoring the library gardens. As I take a post Summer Reading breath, may I mention that there is opportunity for adult programming during the Tuesday extended hours. Scrabble anyone?

Respectfully submitted,

Cynthia Hovind, Director
Wagner Community Library

EXHIBIT E

AGENDA REPORT

TO: MAYOR AND COUNCIL
FROM: DOMENICA PROTHEROE, CITY CLERK
SUBJECT: APPLICATION FOR RECREATIONAL VEHICLE PERMIT
DATE: 08/13/2015

SUMMARY

Falls City Zoning and Development Code provides for a permitting process for temporary use of a Recreation Vehicle as a guest quarters with a 30-day permit. City Council reviewed this code section in 2014 and by motion allowed staff to administratively issue up to two extensions for an RV permit for a total of 90 days stay. The code required that City Council be notified prior to the issuance of the second 30-day temporary permit.

Gerald Melin submitted two applications for a Recreational Vehicle Permit on 08/12/2015. The first application date range was 7/13/2015 to 8/12/2015. The date range for the second permit is 8/13 to 9/12/2015. As of 8/13/2015, the Recreation vehicle has been on site for 30 day. Staff will issue a permit with a date range of 8/12/2015 to 9/13/2015. Because this is the second month of occupancy, the 8/13 – 9/12/2015 permit is considered the second permit with notice to Council.

Should Mr. Melin request a third permit for the date range of 9/14 to 10/13/2015, staff will issue the permit accompanied by a letter stating that the temporary RV guest quarters must be moved off the property by 10/14/2015.

BACKGROUND

FALLS CITY ZONING AND DEVELOPMENT CODE

2.200.05 USE OF RECREATIONAL VEHICLES AS GUEST QUARTERS

Usage of a Recreational Vehicle as temporary guest quarters in conjunction with a dwelling on the same lot shall be permitted providing such Recreational Vehicle remains dependent upon the primary dwelling for either, or both, kitchen and bathroom facilities and is not used for residential purposes. There shall be a time limit of 30 days for such usage, after which a temporary permit must be obtained for each succeeding 30-day period. A permit for the succeeding 30-day period(s) must be obtained by the 31st day. The City Council shall be notified prior to the issuance of the second temporary permit.

PREVIOUS COUNCIL ACTION

September 17, 2014 City Council Motion:

A motion was made by Councilor Ungricht and seconded by Councilor L. Sickles that staff could administratively issue up to two extensions for an RV permit for a total of 90 days stay. Motion

carried 5-1-0. Ayes: Lori Jean Sickles, Terry Ungricht, John Volkmann, Dennis Sickles, Julee Bishop. Nay: Barbara Spencer

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

EXHIBIT

N/A

PROPOSED MOTION

N/A