

City of Falls City  
City Council Regular Meeting Minutes  
April 12, 2018 6:00 PM  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

**Staff Present:** Terry Ungricht, Interim City Manager; JoHanna Birr, City Clerk

Mayor Gordon called the meeting to order at 6:00 pm.

**A. Roll Call**

Clerk Birr took roll call. Lori Jean Sickles was absent.

**B. Pledge of Allegiance**

Mayor Gordon led the pledge.

**C. Motion to adopt the entire Agenda**

A motion was made by Councilor Meier and seconded by Councilor D. Sickles to adopt the entire agenda. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

**D. Consent Agenda**

A motion was made by Councilor Drill and seconded by Councilor Lauder to adopt the Consent Agenda with the addition of item G; Blink Exclusive Electric Vehicle Charging Services Agreement (Exhibit A) Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

**E. Public Comments**

*late* Jill Anzalone of Falls City and Park and Recreation Committee member advocated for permanent restrooms at the Michael Harding Park. She said ADA bathrooms provide intangible benefits to successful communities. She asked that cleaning the bathrooms be made into a paid position. While it is too *to* apply for a recent grant, she will pursue the issue. Councilor Lauder pointed out there is no such thing as a pre-fabricated building and that \$120,000 is over-priced for a 10 x 20 ft. building. Councilor Drill spoke with Bob Young, a local contractor and he agreed to the idea of pursuing the issue but that it could be done much cheaper. Councilor Drill encouraged Ms. Anzalone not to give up the vision.

**F. New Business**

**A. Ordinance 552-2018 New Address of 334 Montgomery- 2nd Reading**

A motion was made by Councilor Flynn and seconded by Councilor D. Sickles that the City of Falls City read for the second time by title only, ORDINANCE 552-2018, AN ORDINANCE ASSIGNING AN ADDRESS NUMBER FOR A RESIDENTIAL STRUCTURE; AND DECLARING AN EMERGENCY. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Charlie Flynn

**B. Committee Appointments**

A motion was made by Councilor Drill and seconded by Councilor Flynn that Council grant its consent to appoint Lori Jean Sickles, Dennis Sickles and Jill Anzalone to the Parks and Recreation committee and Mayor Gordon to the Public Works Committee. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

**C. Library Closure Update**

Due to required legal procedures, meeting cannot be scheduled during regular Council meetings. Public meetings are scheduled for May 24 and August 23, 2018. Councilor D. Sickles would like to conduct more business at these meetings.

**D. Budget Update**

Measurements revealed the current sand filter is good for another 10 years. The Supplemental Budget meeting will be held 4/19/2018 at 6:30 pm followed by the regular Budget Meeting at 7:00 pm. Mayor Gordon thanked citizens for being involved with the Budget Committee.

**E. City Manager Hiring Process**

Due to networking, the effort to spend little to no money for recruiting manager candidates was successful. Informal informational interviews were held with three candidates. City Manager Ungricht prefers this approach as it gives candidates a better feel for the city and allows them to ask questions. As part of our dues with COG, Sean will guide us through the process. Interviews may be held in open session vs executive, as the position was not officially posted. Veteran preference points may apply, 5 points for regular and 10 points for disabled. Council set a formal interview date of April 25 at 5:00 pm with an alternate date of April 23 at 7:30 pm. Council will score applicants, apply veteran preference points where applicable and Mayor Gordon will execute the contract with the chosen candidate.

**F. Resolution 06-2018 Supervising Physician Contract- Russell McUne**

A motion was made by Councilor Meier and seconded by Councilor Drill to resolve Resolution 06-2018, A RESOLUTION OF THE CITY OF FALLS CITY, OREGON AUTHORIZING SUPERVISING PHYSICIAN SERVICES. Motion carried 5-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

**G. Blink Exclusive Electric Vehicle Charging Services Agreement**

The electric charging stations were installed at City Hall through a grant. Blink has been taken over by another company who will service the stations. Mike McConnell took initiative to contact the current company for repairs. They will service the stations free of charge and while the City will pay for electricity, we will receive 20% of user payments. There is a website available to monitor usage and we will be updated on the locations map. (Exhibit A)

A motion was made by Councilor D. Sickles and seconded by Councilor Drill that the Mayor may sign the contract contingent upon the City Attorney's approval. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

**H. Correspondence, Comments and Ex-Officio Reports**

**A. Managers' Report**

The CDBG for our wastewater project is being handled by COG and they have delegated areas of responsibility. The USDA and CDBG would like a few revisions added to the project proposal in order to ensure qualification for funding at the next stage. A lead engineer must be appointed. City Manager Ungricht would argue in favor of our City Engineer, as he is familiar with the project.

A motion was made by Councilor Lauder and seconded by Councilor D. Sickles to appoint our City Engineer, as Lead Engineer on the wastewater project. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

Mr. Ungricht was approached by Brenda Hendrickson regarding the summer lunch program and use of the community center. Last year's contract worked very well. Council agreed to the use of the community center for the summer of 2018 under the same guidelines in the contract.

**B. Mayor's Report**

The Dr.'s Office landscaping is coming along nicely. The school has donated time and workforce through a grant. Mayor Gordon wants a serious long-term plan for the building.

Public Works interviews went well. There is a preferred candidate. Don Poe will write procedures and train the new employee. As far as employees, 2.5-3 are needed in Public Works and 2-2.5 in the office. Corky Wagner will be off payroll this month. Councilor D. Sickles feels a gift certificate or certificate of recognition and a send-off party would be appropriate to show our appreciation for his longtime employment with the City of Falls City.

**I. Council Announcements**

Councilor D. Sickles said the Easter egg Hunt went well with a large turnout. He reminded everyone to vote May 15 2018 on the levy ballot and to finish ethics reporting. This may be done via telephone. Individuals can be fined if not completed.

Councilor Drill asked how the park host was working and if it has cut down on vandalism. Don Poe responded Wayne Scott is doing great. Mr. Scott has reported no vandalism and he is opening and closing the gate for the school bus.

Councilor Drill asked if the City could produce flyers for advertising the Fire levy. While the City cannot advocate for the levy, citizens may create flyers and promote the levy. It was suggested Councilor Drill speak to Mayor Gordon.

**Sheriff's Report**

Sheriff Garton reported virtually no changes in law enforcement for Falls City. Falls City had 70 calls last month with 6 resulting in arrests. Countywide there were a total of 2,200 calls, 500 911 calls, 554 traffic calls and 306 bookings (250 is normal). There were also 100 taken into custody by the Sheriff's patrol and 37 by the Dallas Police Department.

The Sheriff's Department now has a contract with the US Marshall's which resulted in 34 custodies. He also reported one life saved with the use of NARCAN, which immediately reverses the effects of an opioid overdose. Each deputy carries two doses. A second dose may be administered if the first fails to correct the overdose. The cost is inexpensive at \$30.00 each.

Sheriff Garton inquired if Falls City Fire Department carried NARCAN. Falls City Fire Department is equipped with and trained in the use of NARCAN. Sheriff Garton added there would be law enforcement shortages across Oregon and the entire country due to projected retirements. The Polk County Sheriff's Department employees are all relatively new and will not be an issue.

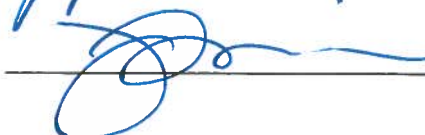
**J. Adjourn**

Upcoming meetings- Budget Committee meeting Thursday, April 19, Regular Council meeting Thursday, May 10, Interviews for City Manager April Wednesday, April 25 and the Library Closure Public Hearing Thursday, May 24, 2018.

The meeting adjourned at 6:56 pm.

  
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Mayor, Jeremy Gordon

Attested:

  
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City Clerk, JoHanna Birr